



2010–2011 BOOKING SEASON

September 1, 2010–August 31, 2011



Meeting Room Use Request forms for the booking season covering September 1, 2010–August 31, 2011 will be accepted according to the following schedule:

MARCH 13 for Small District #5 residents, businesses, clubs and social organizations.

Requests may be submitted at the Hunters Woods facility beginning at 9 a.m. on Saturday, March 13, 2010. You may drop off your requests at the front desk or you may fax them to 703-476-2488. Requests will be processed on a first-come, first-served basis. Requests received prior to 9 a.m. on the 13th will not be processed until the end of that day. **Our Lake Anne Facility will not be accepting rental requests during this priority booking period.**

APRIL 1 FOR NON-RESIDENTS

Requests may be submitted beginning at 9 a.m. on Thursday, April 1, 2010. You may submit your requests at either the Hunters Woods or Lake Anne locations or fax them to 703-476-2488. Requests will be processed on a first-come, first-served basis. Requests received prior to 9 a.m. on the 1st will not be processed until the end of that day.

To acquire a Meeting Room Use Request Form, please stop in at either the Hunters Woods or Lake Anne facilities or visit our website at www.restoncommunitycenter.com.

We look forward to working with you on another successful rental season at RCC!

Brian Gannon
Facility Booking Manager

Patricia Farrell
Facility Supervisor



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